



## **IMPLEMENTING PARTNER'S NOTICE 09-002**

**Date:** January 30, 2009

**To:** All USAID/India Program-Funded Contractors and Recipients

**Subject:** Change in Title of Cognizant Technical Officers (CTOs)

USAID has revised its Cognizant Technical Officer (CTO) policy in order to foster interagency coordination, comply with Federal requirements, and ensure that those who manage USAID programs build the necessary skill sets.

Effective immediately, all Agency individuals authorized in writing by a Contracting Officer (CO) or Agreement Officer (AO) to perform prescribed technical functions, previously referred to as "CTO", must now officially be referred to as Contracting Officer's Technical Representative (COTR) or Agreement Officer's Technical Representative (AOTR).

New designations letters will reflect the revised title of COTR or AOTR. Designation letters already issued will not be revised.

Please reflect this new title in all communication.

Please send any questions regarding this notice to [indiarco@usaid.gov](mailto:indiarco@usaid.gov).